



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

July 2, 1998

Paul D. Williams, Treasurer
American Collectors Association Inc.
ACPAC
4040 W. 70th Street
Minneapolis, MN 55435

Identification Number: C00034785

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Williams:

This letter is to inform you that as of July 1, 1998, the Commission has not received your response to our request for additional information, dated June 10, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Alicia K. Richardson on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, which appears to read "John D. Gibson", is positioned above the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Paul D. Williams, Treasurer
American Collectors Association,
Inc. ACPAC
4040 W. 70th Street
Minneapolis, MN 55435

JUN 10 1998

Identification Number: C00034785

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Williams:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B supporting Line 28(a) discloses a refund made to Paul Green-Cross Check Inc.; however, it appears that the receipt of this contribution has not been reported by your committee. Please provide the original date of receipt of the contribution. In addition, you must amend the report covering the period during which the contribution was received to disclose the receipt on Schedule A supporting the appropriate line of the Detailed Summary Page. 11 CFR §103.3(b)(1)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alicia K. Richardson", is written over a horizontal line.

Alicia K. Richardson
Reports Analyst
Reports Analysis Division

